**Request for Advisory Opinion**

**This Complaint must be enclosed in a sealed envelope clearly marked: “CONFIDENTIAL: To be delivered unopened to the Chairman of the Southbury Ethics Commission.”**

**Submit by Hand-delivery or U.S. Postal Service (e-mail not accepted) to:**

**Town of Southbury Ethics Commission, c/o Town Clerk, 501 Main Street South, Southbury, CT 06488**

*Section J of the Code of Ethics (as amended) authorizes the Ethics Commission to render advisory opinions with respect to the Code of Ethics upon the written request of any Town Officer, Employee, or Member of any Town Board, Committee or Commission, whether elected or appointed, paid or unpaid, full or part-time.*

**Name:**

**Town Office:**

**Request on Behalf of Another: Yes**  **No**

*(The Commission’s policy is to render advisory opinions that do not name the individual requesting the opinion. However, the Connecticut Freedom of Information Act requires all filings with the Board to be made available to the general public upon request. One Town Officer may file a request on behalf of another Town Officer.)*

1. **Substantial financial interest in one or more transactions:**
   1. **The interest or interests involved.**
   2. **How the Town is involved in the transaction or actions relating to the interest.**
   3. **The nature of the action or vote that may be influenced.**
   4. **How the Town Official involved might be influenced.**
2. **Acceptance of a thing of value:**

*(Please note that a gift with an actual cost under $10 is not relevant under the Code)*

*(Please indicate if member of immediate family is involved.)*

* 1. **The gift, favor, load, promise or other thing that might be accepted.**
  2. **The official duty or duties that might be influenced.**
  3. **How the Town Official involved might be influenced.**

1. **Definitions of interpretation:**
   1. **The word or phrase in the Code that is ambiguous.**
   2. **The circumstances under which it might be ambiguous.**
   3. **Possible alternative interpretations.**