

TOWN OF SOUTHBURY
ZONING LAND USE DEPARTMENT
SOUTHBURY, CT 06488

STATEMENT OF USE

FOR A NEW OR EXISTING BUSINESS TO OBTAIN A ZONING PERMIT FOR A NEW LOCATION:

A business that wants to open or relocate to Southbury in a new location, whether in an existing or new building, is asked to obtain a number of permits from Town Hall, one of which is a Zoning Permit.

This typically consists of a zoning permit application for a "*Statement of Use*" which gives us information regarding the type of business you are establishing and helps us to confirm that the use is appropriate for the particular location that you have chosen.

The information that we request is fairly basic and easily obtainable, and consists of the following:

- 1) Nature and extent of the proposed use
- 2) Type of water supply connection, average daily demand, considered a potential high water consumer
- 3) Sewage disposal; waste disposal; drainage type of connection(s)
- 4) Number of persons employed and estimate of required number of parking spaces
- 5) Daily number of vehicle trips (estimate)
- 6) Any toxic or hazardous waste materials utilized and a description of how these materials are managed and disposed
- 7) Sign size and location(s)

If you are a potential building tenant, please request allotted sign dimensions and locations from the building owner and provide a sketch of your proposed sign showing those dimensions.

It is helpful to us and will greatly speed the approval of your permit if you provide all the above information at one time.

This will also reduce the time and expense to you of having to obtain multiple zoning permits for each item (one for statement of use, one for a sign, etc).