



SOUTHBURY POLICE DEPARTMENT

SOLICITOR APPLICATION INSTRUCTIONS

1. Complete and notarize the attached application.
2. Two passport color photos (attach one to the application).
3. Copy of a valid operator's license or ID card.
4. Submit required fees payable to the Town of Southbury.
 - a. License fee \$200.00
 - b. Each solicitor fee \$150.00
5. All permits expire October 1st following day of issuance.
6. After a complete background and criminal history investigation, a determination will be made as to issuance or denial of requested license.
7. Incomplete applications will be not accepted.

Applicants must bring a completed and notarized application to the Southbury Police Department Records Division, Monday thru Friday between the hours of 7:30 AM – 1:00 PM or 2:00 PM – 3:30 PM.

APPLICATION FOR SOLICITATION PERMIT

Date of application: _____

Applicant's full name (Last, First, MI): _____

Address: _____

Date of birth: _____ Sex: _____ Height: _____ Weight: _____

Eye color: _____ Hair color: _____ Phone #: _____

Email: _____

Business full name: _____

Address: _____

Nature of business: _____

Goods to be sold: _____

Solicitation dates: _____ to _____ Vending hours: _____ to _____
Not to exceed one (1) year

Locations(s) of solicitation: _____

Description of business vehicle (if applicable):

Plate #: _____ Year: _____ Make: _____ Model: _____ Color: _____

List of all criminal convictions:

Date	Charge	Location	Disposition

I swear, under the penalty of law, that this statement is the truth to the best of my knowledge. I understand that I must comply with the regulations set forth in Section 12-56 of the Code of Ordinances of the Town of the Southbury.

Signature of Applicant _____ Date _____

OFFICIAL USE ONLY

Application Approved / Denied _____
Date _____ Christopher Grillo, Chief of Police

Attach
Valid
Identification

I, _____ being the applicant for a house-to-house solicitation license, do hereby agree to the following as a condition for the continuation of the license:

1. That, I shall exhibit my license which has a current photo, upon the request of any citizen;
2. That, I will immediately identify myself and the product I am selling at each home before making any other statements to the homeowner;
3. That, if requested by the homeowner to leave the premises at that time, or at any time during the course of the solicitation, I will do so immediately;
4. That, I will not engage in solicitation upon any premises that have " NO SOLICITORS" notice prominently displayed;
5. That, I will not conduct any home solicitation between sunset (but not later than 7:00 PM) and 9:00 AM or on Sundays or holidays;
6. That, I have read and understand Article III, Solicitors and Canvassers, Section 12-51 through 12-67 of the Town of Southbury ordinance regulating the licensing of house-to-house solicitation.
7. That, I understand that my license may be suspended if in addition to any violations of the foregoing conditions, I have made any misrepresentation on my application, or engage in any conduct prohibited by Article III, Sections 12-51 through 12-67.

Applicant Signature

Applicant Print

State of Connecticut

County of ss. (Town/City) _____

On this the _____ day of _____, 20_____, before me, (name of notary), _____ the undersigned officer, personally appeared (name of individual or individuals), _____ known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that (he, she or they) _____ executed the same for the purposes therein contained.

In witness whereof I hereunto set my hand.

Signature of the Notary Public

Date Commission Expires:

Printed Name of Notary Public