



CONNECTICUT STATE POLICE
RESIDENT STATE TROOPER'S OFFICE
TOWN OF SOUTHURY



PROCEDURE FOR OBTAINING A TEMPORARY STATE PERMIT

1. Applicants must be twenty-one years of age to be eligible to apply, pursuant to Connecticut General Statute No. 29-34.
2. Completely fill out green application form. State how long you have been a Southbury resident.
3. Obtain and include the following with application form:
 - Certification of completion of a handgun safety course from N.R.A. or Police Firearms Instructor.
 - Three letters of reference regarding applicant's character from Southbury residents who have known the applicant for a minimum of five years. Include address of reference. Please do not include relatives. If you are new to the town, three letters of reference from the town from which you came will be accepted.
 - Two color passport size photos (full face).
 - Certified copy of birth certificate.
 - Copy of current Connecticut motor vehicle operator's license.
 - Two checks are required when applying for Temporary State Permit
\$19.25 check for fingerprints payable to Commissioner of Public Safety
\$35.00 check retained by local authority payable to town of Southbury

NOTE: An additional \$35.00 will be required when applying for the State Permit
At: DPS Headquarters, 1111 Country Club Rd (1st floor, left side of elevators) Middletown, CT 06457 (860-685-8494) ***You must bring a birth certificate or passport for proof of citizenship See attached.

4. After all of the above items are compiled and completed applicant must be fingerprinted.
5. The application will then be processed. You will be contacted in approximately 8 weeks after completion of a background investigation that will include a criminal and motor vehicle records check.
6. Your application is subject to rejection if you have a criminal record, extensive motor vehicle violation record or if any information is developed during the background investigation that would show that the applicant should not be allowed to carry a pistol. Revised 6/08

Instructions To Applicants

Obtaining a Connecticut State Pistol Permit

All Applicants residing in Connecticut must appear in person at one of the locations listed below. **You must have with you:**

Valid 60-day temporary permit

Proof of Citizenship – Birth certificate, U.S. Passport, Naturalization Papers

Personal check or money order payable to D.P.S. for \$35.00 - **NO CASH**

Drivers License or Connecticut Identification Card

Legal Resident Aliens must provide Alien Registration Number/Green Card

Troop locations closed during inclement weather.

DPS Headquarters
1111 Country Club Rd.
(Exit 20 off I-91)
Middletown, Ct. 06457
(860)-685-8494

Mon. through Fri.

8:30 a.m. - 4:15 p.m.

Troop G – Bridgeport
149 Prospect St.
Bridgeport, Ct. 06604
(800)-575-6330

Tue, Wed, Fri. & Sat.

8:00 a.m. - 12:00 p.m. & 12:30 p.m.- 4:00 p.m.

Thursdays:

11:00 a.m. - 1:30 p.m. & 2:00 p.m.- 7:00 p.m.

Troop C – Tolland
1320 Tolland Stage Rd
Tolland, Ct. 06084
(860)- 896-3271

1st and 3rd Tuesdays of the month

8:30 a.m.- 12:00 & 12:30 p.m.- 4:00 p.m.

Troop E - Montville
I-395 (between exits 79 & 79A)
Montville, Ct. 06382
(860)- 848-6539

2nd and 4th Mondays of the month

8:30 a.m.- 12:00 & 12:30 p.m.-4:00 p.m.

Troop L – Litchfield
452 Bantam Rd.
Litchfield, Ct. 06759
(860)- 567-6814

1st and 3rd Mondays of the month

8:30 a.m. – 12:00 & 12:30 p.m.- 4:00 p.m.