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Ad Hoc Long Range Strategic Planning Committee

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MEETING MINUTES

| NAME | TERM | PHONE | ADDRESS |
|-------------------|------|-------------------------------------|----------------------------|
| DENT, GEOFFREY | | 203-426-8796 | 10 Country Squire Rd., SH |
| FETCHICK, KATHY | | 203-270-9941(kfetchick@charter.net) | 18 Clapboard Ridge Rd., SH |
| FLOROS, MICHAEL | | 203-426-5743 | 32 Queen Street |
| MARSHALL, PETER | | 203-364-0399 | 6 Sturges Rd. |
| ROBILOTTI, GERALD | | 731-1181 (cell) | 28 Huntingtown Rd. |
| WIEDEMANN, ANNA | | 426-1035 | 13 Clearview Dr., SH |

CHARGE TO AD HOC STRATEGIC LONG RANGE PLANNING COMMITTEE

In accordance with the Board of Selectmen's responsibility under Section 3-20 (b) of the Town Charter, this committee's role will be *advisory only* to assist the Board of Selectmen to review and plan for the future needs of the Town both as to personnel and facilities of the Town beyond the approved 5 year Capital Improvement Plan, looking out 10, 20 years or more.

The committee's first responsibility will be to recommend a process for creating and updating a long range strategic plan that considers the Town's financial capabilities as well as other funding sources. As part of the first step, please review other municipalities' long range strategic plans.

The committee will be required to make quarterly reports of findings to the Board of Selectmen (in person upon request).

As part of the process, review the following:

- Current 5 year CIP Regulations and Plan (as to Board of Finance methodology)
- Town Plan of Conservation and Development
- Strategic Plan of Economic Development
- Open Space Plan
- Bothwell and State of Connecticut Demographic Projections for school enrollment; any buildout projections developed by the members of the Board of Finance and Legislative Council
- Fairfield Hills Master Plan

Meet with the following boards or representatives thereof:

- Board of Finance for CIP, Debt Policy, Fund Balance Policy
- Board of Education for future school needs, i.e., Middle School, additional schools
- Parks & Recreation Commission for fields and recreation facilities, i.e., Recreation Center/Community Center, swimming facility
- Board of Police Commissioners – facilities & personnel
- Board of Fire Commissioners – facilities & personnel
- Commission on Aging for Senior Center/Recreation Center
- Economic Development Commission for Strategic Plan of Economic Development and Newtown Technology Park
- Planning & Zoning Commission for Plan of Conservation and Development
- Conservation Commission – Open Space Plan and acquisitions strategy
- Fairfield Hills Authority – Master Plan and implementation thereof
- Cultural Arts Commission for Arts Center/Community Center
- Water and Sewer Authority for regulations and capacity

Staff Contacts:

- Financial Director
- Community Development Director
- Public Works Director
- Superintendent of Schools

Resources:

- Connecticut Conference of Municipalities
- HVCEO (Housatonic Valley Council of Elected Officials)
- National League of Cities
- Other Municipal long range strategic plans, i.e., Cheshire, Berlin, Avon, etc.

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Town of Newtown 3 Primrose Street, Newtown, CT 06470
Hours: 8AM - 4:30PM, Mon. - Fri.

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